

12-16-1969

Board of Trustees Minutes, December 16, 1969

Eastern Washington State College

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MINUTES OF BOARD OF TRUSTEES MEETING

~~Tuesday~~
~~Friday~~, December 16, 1969
Cougar Room, Ridpath Hotel
Spokane, Washington

The Board of Trustees of Eastern Washington State College held a business meeting on ~~Friday~~ ^{Tuesday} evening, December 16, 1969, in the Cougar Room of the Ridpath Hotel, Spokane, Washington. The meeting was called to order at 7:20 p.m. by Chairman L. G. Carmody. The following were present:

Board Members

Staff

Mr. L. G. Carmody--Chairman
Mr. Merle Haffner
Mr. Thomas Meagher
Miss Barbara R. Nelson
Mrs. Frederick Wilson, Jr.--Vice Chairman

Dr. Emerson Shuck
Mr. Fred Johns
Dr. Phillip Marshall
Mr. Jon Danielson
Mr. Henry Koslowsky
Mr. John Lothspeich

Guests

Mr. Robert Lamp--Assistant Attorney General
Dr. James Edmonds--President, Faculty Organization
Mr. Bob VanSchoorl--President, Associated Student Body
Mr. Walter Schaar--Alumni Association Representative

WELCOMING NEW BOARD MEMBER

Chairman Carmody extended a welcome to the new Board of Trustees Member, Miss Barbara R. Nelson.

RECOGNITION OF CONTRIBUTIONS OF FORMER BOARD MEMBER, MELVIN B. VOORHEES

Chairman Carmody recommended that a letter be sent to Mr. Melvin B. Voorhees, former Board Member, thanking him for his many contributions over the years toward E.W.S.C. on behalf of the Board of Trustees.

MINUTES

The minutes of the November 14, 1969, Board of Trustees Meeting were approved upon a motion by Mr. Meagher with a second by Mr. Haffner.

PRESIDENTS' REPORTS

Dr. Shuck reported to the Board on a number of information and pending items.

Mr. Bob VanSchoorl reported to the Board on a number of items of interest concerning student activities on the campus.

PERSONNEL ACTIONS

Mr. Meagher moved and Mr. Haffner seconded the motion that all recommended personnel actions, including the addition of academic rank for Dr. Clifton Smith, Director of the Dental Hygiene Program, be approved by the Board. This motion was passed.

CHANGE ORDER NUMBER 8, MUSIC-SPEECH BUILDINGS

Mr. Meagher moved and Mr. Haffner seconded approval of the recommendation of Change Order Number 8, Bouten Construction Company, for the Music-Speech Buildings at a net reduction in cost of \$1,225.00. The motion was passed.

CHANGE ORDER NUMBER 2, HEATING PLANT

Approval of the recommendation to award Change Order Number 2, Warrent Little and Lund, Inc., Mechanical Contractors on the Heating Plant at a net reduction in cost of \$3,532.56 was moved by Mr. Meagher, seconded by Mr. Haffner, and passed.

CHANGE ORDER NUMBER 1, UTILITY TUNNEL PROJECT

Mr. Meagher moved and Mr. Haffner seconded approval of the recommendation of Change Order Number 1, Hefte Construction Company, for the Utility Tunnel project at an added cost of \$6,083.13. The motion was passed.

CHANGE ORDER NUMBER 1, HEALTH AND PHYSICAL EDUCATION BUILDING PHASE I

Approval of the recommendation to award Change Order Number 1, Womach and Conboy Mechanical Contractors, for the Health and Physical Education Building Phase I at an added cost of \$1,505.00 was moved by Mr. Meagher, seconded by Mr. Haffner, and passed.

AGREEMENT WITH THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Mr. Haffner moved and Mrs. Wilson seconded the motion for adoption of the resolution approving the agreement with the Department of Housing and Urban Development for an interest subsidy grant. The motion was passed.

1969 HOUSING AND DINING FACILITIES BONDS

Bid opening for the award sale of 1969 Housing and Dining Facilities Bonds began at 7:30 p.m. Chairman Carmody announced that the time for receipt of bids for the purchase of the 1969 Housing and Dining Facilities Bonds had expired, and that two bids had been received. Mr. Fred Johns, Business Manager, opened and read the bids of Nuveen and Co. - Seattle-First National Bank and Halsey, Stuart and Associates. Mr. Johns and Mr. Burle Bramhall of Blyth and Company, Financial Consultant to the College on this bond issue, then retired from the room to verify the calculations of net interest cost on the two bids. They returned later in the meeting, and Mr. Bramhall

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announced that the low bidder was John Nuveen-Seattle-First National Bank with net interest cost of 7.87674%. The bid of Halsey, Stuart and Associates was 7.96329%. Mr. Meagher moved for the acceptance of John Nuveen-Seattle-First National Bank's bid for the bonds mentioned above, Mr. Haffner seconded this motion, and it was passed.

INFORMATION ITEMS

The following information items have been received and distributed to the Board:

1. Minutes of the Faculty Affairs Council, November 6, 1969.
2. Minutes of the Board of Trustees Meeting of The Evergreen State College, October 29, 1969.
3. Minutes of the Board of Trustees Meeting of Central Washington State College, October 15, 1969.
4. Minutes of the Board of Trustees Meeting of Central Washington State College, October 24, 1969.
5. Out of State Travel for November, 1969.
6. Cash Receipts for the Month of October, 1969.
7. There will be a presentation of our long-range planning architects (Marshall & Musgrove) for the Board of Trustees and faculty at 3:40 p.m. on January 16, 1970, in the Kennedy Library Auditorium.
8. Approval has been given to a change order proposal submitted by Vern W. Johnson Co. to revise light switching in the classrooms of Patterson Hall Phase I. The cost of this work is \$733.00; and it was performed at the request of Jerry Donen, Director of I.M.C.
9. Approval has been given for Change Order #E-2, AZtech Electric Company, at a net deduction of \$683.00 for deletion of portions of the door alarm system at Morrison Hall as recommended by the Dean of Students' Office.
10. Approval has been given for Change Order Number 4, Freeman-Goebel Construction Company, at an added cost of \$189.75 for additional handrails at Showalter Hall.
11. The College has accepted Contract Number 69-369 for Fieldhouse roofing, Spokane Roofing Company. This work has been completed according to the job specifications.
12. The College has accepted Contract Number 69-382, United Paving Company, for paving and other items. This work has been completed according to the job specifications.

ADJOURNMENT

The meeting adjourned at 8:47 p.m. with the next meeting scheduled for January 16, 1970, at the Marigold Room of Tawanka Commons at 6:30 p.m.

Board of Trustees Meeting
Eastern Washington State College
6:30 p.m., December 16, 1969
Cougar Room, Ridpath Hotel
Spokane, Washington

- I. Approval of the minutes of the Board Meeting held November 14, 1969.
- II. Presidents' Reports
 - A. Dr. Emerson Shuck--EWSC President
 - B. Mr. Bob Van Schoorl--ASB President
- III. Personnel Actions
 - A. Administrative
 - B. Academic
 - C. Non-Academic
- IV. Policy and Procedure Recommendations
 - A. Building and Procedure Recommendations
 1. Recommendation of Change Order Number 2, Warren Little and Lund, Inc., Mechanical Contractors on the Heating Plant at a net reduction in cost of \$3,532.56.
 2. Recommendation of Change Order Number 8, Bouten Construction Company, for the Music-Speech Buildings at a net reduction in cost of \$1,225.00.
 3. Recommendation of Change Order Number 1, Hefte Construction Company, for the Utility Tunnel project at an added cost of \$6,083.13.
 4. Recommendation of Change Order Number 1, Womach and Conboy Mechanical Contractors, for the Health and Physical Education Building Phase I at an added cost of \$1,505.00.
 - B. Business and Financial
 1. Adoption of the attached resolution approving the agreement with the Department of Housing and Urban Development for an interest subsidy grant. (Attachment IV-B-1)
 2. Opening of sealed bids for purchase of 1969 Housing and Dining Facilities Bonds. The closing hour for receipt of bids is 7:30 p.m., so this item will need to be deferred until that hour.

- a. Effective date of board and room rate increase. All of the estimates relating to the sale of the bonds have been based upon an assumed interest rate of 7%. The bond market has continued to deteriorate daily, and it now appears that the low bid could be closer to 8%. If this should be the case, we are advised by our financial consultant that effective date for the board and room rate increase should be moved forward from Fall quarter 1970 to Summer quarter 1970 (June 16, 1970, in the case of Married Student Court apartment rent) in order to comply with the parity provisions, ^{of previous} bond resolutions.
- b. Award sale of bonds to low ~~bidder~~ bidder, Mr. Bramhall of Blyth & Co. will attend the meeting to advise the board in this matter. (Official statement and Information for Bidders is enclosed with the agenda.)

C. New Business

1. Any matters introduced by Board Members.

D. Reports on Administrative Activities

1. We have received sixteen shares of Sunset Life Insurance Company stock and two dividend checks from the Estate of Mrs. Valois Compre Powell Butler, whose will has been probated in Tyler, Texas. Mr. Johnson informs us that Mrs. Butler was an alumna. We have written to the County Clerk in Tyler to get a copy of the will in order to determine if there were any restrictions on this gift. The approximate value of the gift is \$750.00. Mr. Kennedy will express appreciation to the family on behalf of the College.

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VI. Adjournment

III. PERSONNEL ACTIONS

A. Administrative

1. Change of Status and Promotion

Heinemann, C. Fred, from Campus Service Manager at \$12,216 annual salary to Director of Auxiliary Enterprises at \$13,000 annually, effective January 1, 1970. (Mr. Heinemann will continue with his regular duties and in addition, will serve as replacement for Mr. Melhuish, Housing Director, who resigned July 15, 1969.)

B. Academic

1. Appointments for Academic Year

Faculty--1969-70

Anderson, James, Special Lecturer in Physical Education, Winter Quarter.
Salary: \$800.

Fletcher, Violet, Visiting Librarian, Spring Quarter. Salary: \$2,767.

Gardner, Jean, Substitute Teacher, Campus School, October 31, 1969.
Salary: \$25.

Hennessey, Mary Jane, Substitute Teacher, Campus School, November 17, 1969. Salary: \$25.

Simms, Katherine, Substitute Teacher, Department of Art, November 10 to 14, 1969. Salary: \$80.

Young, Joseph R., Part-time Instructor in Industrial Technology, Winter Quarter. Salary: \$1,000.
* See Page 3

Faculty--1970-71

Christian, Raymond W., Assistant Professor of Geography, full time.
* See Page 3 Salary: \$10,300; with doctorate, \$11,300.

2. Resignations

Walters, James L., cancellation of graduate fellowship, effective September 29, 1969.

3. Leave of Absence Without Pay--1970-71

Groenen, Cornelius, Assistant Professor of French.

4. Grants

Arger, Gene, Upward Bound, October 15, 1969, to May 15, 1969, Teaching Supervisor. Salary: \$40 per month for 15-20 hours per month.

Carrol, Francis, Upward Bound, October 15, 1969, to May 15, 1970, Teaching Supervisor. Salary: \$40 per month for 15-20 hours per month.

Farnam, Parilla, Upward Bound, October 15, 1969, to May 15, 1970, Teaching Supervisor. Salary: \$20 per month for 7-10 hours per month.

Greenaway, Calvin, Upward Bound, October 15, 1969, to May 15, 1970, Teaching Supervisor. Salary: \$20 per month for 7-10 hours per month.

Peterson, Robert, New Careers, Winter Quarter, Instructor. Salary: \$330.00.

Powers, Walter L., EPDA Fellowship Program, effective 12-15-69, Director, 100% of time. Salary: \$1,513.80.

Shelledy, James, Upward Bound, October 15, 1969, to May 15, 1970, Teaching Supervisor. Salary: \$20 per month for 7-10 hours per month.

C. Non-Academic

1. Appointments

Black, Helen, Account Clerk I for Fiscal Operations, effective October 1, 1969. Salary: \$407 per month. This is a new position.

2. Other Changes

Sims, Amelia, Food Service Worker I for Tawanka Commons, effective October 1, 1969, 11-month position to 9-month position.

3. Salary Increments

Batt, Eleanor, Library Assistant II for Kennedy Library, effective November 1, 1969. Salary: \$504.

Callahan, Eva, Secretary-Steno II for History and Social Science, effective November 1, 1969. Salary: \$504.

Chambers, Patricia, Clerk-Typist II for Purchasing, effective November 1, 1969. Salary: \$462.

Goodwin, Maurice, Groundskeeper for the Physical Plant, effective November 1, 1969. Salary: \$550.

Hossom, Phyllis, Library Assistant I for Kennedy Library, effective November 1, 1969. Salary: \$407.

Phillipson, Grace, Library Assistant I for Kennedy Library, effective November 1, 1969. Salary: \$424.

Rogers, Dale, Custodial Worker II for Physical Plant, effective November 1, 1969. Salary: \$550.

Salokar, Daniel, Computer Operator for Data Processing, effective November 1, 1969. Salary: \$601.

*Faculty--1969-70

Forsman, Earl N., Assistant Professor of Physics, Winter and Spring Quarters of 1969-70. Salary: \$6,667; if doctorate, \$7,333.

*Faculty--1970-71

Smith, Clifton, Director of the Dental Hygiene Program and Associate Professor, Dental Hygiene, effective January 1, 1970; 12-month position. Salary: \$18,000.